

SPEECH INFORMATION

To be given to the Toastmaster *before* the meeting when the speech is to be given

Speaker's Name _____ Date _____

Manual Name _____

Project # and Name in the Manual: _____

Speech Title: _____

Objectives (as listed in the manual):

1. _____
2. _____
3. _____

Time (minimum and maximum): _____ to _____ minutes

Speech introduction to be given by the Toastmaster (write something very legibly in third person about yourself or about something which the Toastmaster can use to introduce your speech):
